

<b>Job Description – Core Competencies</b>		
<b>No</b>	<b>Competence</b>	<b>Description</b>
1	<b>Leadership</b>	Demonstrates exceptional ability in setting a vision/goals and influencing and inspiring others to achieve this vision; always brings out the best in others
2	<b>Innovation</b>	Continually employs originality and inventiveness to generate new ideas, alternatives, processes and solutions; always challenges the status quo
3	<b>Job Skill/ Knowledge</b>	Always displays a complete and extremely high level of knowledge and skills specific to all areas of responsibility and tasks of their position
4	<b>Communication</b>	Extremely efficient in the clear expression of both written and verbal communication; always able to structure ideas in an articulate manner and adapt the message to the audience; ensures that the message is understood
5	<b>Decision Making</b>	Displays an exceptional ability to evaluate relevant information, compare options and select the optimum alternative; looks beyond the obvious and superficial to analyse all possible risks and outcomes; learns from previous mistakes
6	<b>People Development</b>	Naturally adopts a mentor role; creates an atmosphere of constructive challenge; encourages regular performance appraisals; strongly believes in the benefits of training and coaching
7	<b>Collaboration</b>	Has a complete understanding of their role within their own and associated organisations; effectively collaborates within and outside the organisation to achieve common goals
8	<b>Planning</b>	Demonstrates sound project planning, management and scheduling skills; always prioritises work and understands project details; always able to assess, evaluate and select the required resources
9	<b>Flexibility</b>	Complete understanding of how to manage change and help others through the transition; adapts personal style to the individual and the demands of the situation
10	<b>Vision</b>	Continually seeks ways to improve both individual and organisational performance in order to influence the organisation's future; communicates this vision to others; always expresses the vision through behaviour and applies it in practice
11	<b>Time Management</b>	Extremely good at prioritising time and resources in maximising effectiveness; constantly looking for indications that resources and time are not being used to best advantage; deadlines are always met
12	<b>Interaction</b>	Demonstrates exceptional ability to achieve results through effectively working with others; always sensitive and responsive to the needs and views of others; excellent at establishing goodwill and win-win relations
13	<b>Attention to Detail</b>	Can always be relied upon to produce completely accurate data and documentation; attention to detail is never compromised
14	<b>Athlete Welfare</b>	Demonstrates a sincere commitment to meeting relevant athlete needs; intrinsic desire to help others; ensures problems are solved as soon as possible